



NATIONAL TEACHERS' INSTITUTE, KADUNA

QUALITY ASSURANCE & ICT DEPARTMENT

QUALITY ASSURANCE MONITORING AND EVALUATION REPORT FOR THE FIRST SEMESTER 2018 SESSION EXAMINATIONS FOR POSTGRADUATE DIPLOMA IN EDUCATION (PGDE), BACHELORS DEGREE PROGRAMME (BDPs) AND NIGERIA CERTIFICATE IN EDUCATION (NCE) FROM

27th July - 18th August, 2018.

THE EXECUTIVE SUMMARY

The Quality Assurance Department of the National Teachers' Institute moved off to monitor and evaluate the quality standards in the conduct of 2018 first semester examination. Eight (8) external assessors' eleven (11) NTI retiree's internal assessors and thirteen (13) internal assessors were nominated to monitor, assess and evaluate the conduct of the examination nationwide form, 27th July - 18th August, 2018. Questionnaire and interview with faced validity by five external assessors was utilized as instrument for data collection. As a means of procedure for data collection; the external, internal and NTI retiree' assessors visited some NTI examination centers nationwide through random sampling. They administered the questionnaire within the time frame of 14 days. The collected data was analyzed and presented using descriptive statistics i.e. frequency distribution tables and simple percentage was specifically employed in the analysis. The analyzed data proved the fact that there is a remarkable improvement in the conduct of the first semester compared to previous examination. The analyzed data also revealed that, PGDE, BDP and NCE examination were successfully conducted. The suggestions and recommendations were provided at the end of the report and it is believed that if these recommendations are considered the conduct of NTI examination will be substantially better.

1.0 INTRODUCTION:

Quality Assurance and ICT Department of the National Teachers' Institute comes into existence following the restructuring of the Institute for optimal performance. The basic function of the department among others:

- i. Affiliation,
- ii. Accreditation,

- iii. Attending all policy meetings and
- iv. Checking and ensuring all programmes and activities of the Institute meet the laid down benchmarks as set out either by regulatory agencies or developed by the Institute.

2.0 OBJECTIVES

The aim of the monitoring and evaluation is to ascertain the quality and standards of the first semester examinations, while the specific objectives are to:

- find out the extent to which preparation for the examination was made
- investigate the extent to which examination environments are conducive
- examine the conduct of the examination

3.0 METHOD OF DATA COLLECTION

In line with the above objectives, eight (8) External Quality Assurance Assessors, eleven (11) NTI Retires and thirteen (13) members of staff of the Institute and were assigned to monitor, assess and evaluate the conduct of 2018 First Semester Examination exercise nationwide from 27th July to 18th August 2018 using an evaluation checklist of seven categories with 50 items as yardstick. Also interviews were held with some individuals and small groups, to have an insight into certain practices. Such interviews were guided by a set of generally agreed to, broad questions.

4.0 DATA ANALYSIS METHOD

The methods used in the Data Analysis are:

An evaluation checklist of seven items was administered on the three (3) different programmes: BDPs, PGDE and NCE during the examination period. In each case, the Quality Assurance Officer responded to items in the checklist. The scoring was on scale of 1 to 2 i.e. Yes or No; Available or Not Available and Adequate or Inadequate.

6.0 CONCLUSION

From the findings made in the analysis of the response in the Checklist and the semi-structured interview that was carried out, it can be submitted that the first semester 2018 examinations was highly successful in terms of Preparation, Conduct of Examinations, Supervision of the Examinations and the general Environment used for the conduct. However, there may be the need to do one or two things to still make improvement that can shore up the general aspect of the

conduct of the NTI Examinations. At this stage, it is important to humbly urge the Management of the Institute to give these itemized observations and recommendations a positive consideration in subsequent examinations in the overall interest of the Institute, students and other stakeholders.

Mrs. Ogalue Rose Toyin
Chairperson

USMAN MU'AZU
Secretary

PART B: TRIAL TESTING (PGDE)

Section A:

Table 1; Distribution of Security Materials

S/N	VARIABLE ITEMS: N=128	RESPONSE	
		YES	NO
1	Were the examination papers promptly distributed?	32	0
2	Were the answer booklets coded?	31	1
3	Were the examination papers sufficient and adequate for the students?	32	0
4	Were custodians of the security materials provided?	32	0
	4 Items x 32 = 128	127(99%)	1 (1%)

Comments on Table 1:

The examination security and non-security materials, including the coded or serially numbered answer booklets arrived from the Headquarter to the state offices on time.

The state offices were the custodian of all the security and non-security materials. The materials are released by the State Coordinators to their staff every morning but those outside metropolis were given materials for the whole week to examination centers and answer scripts are returned to the state offices every evening/weekend by the assigned staff.

Table 2; EXAMINATION PREPARATION

S/N	VARIABLE ITEMS N=160	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
5	Generation of test items were done on time at the Headquarters	32	0				4
6	Question papers were properly packaged at the Headquarters	32	0				4

7	Answer Booklets were made available on time by the Headquarters	32	0				4
8	Examination timetable was made available on time by the Headquarters	32	1				4
9	Examination Materials arrived at the Zonal/States/Study Centre's on time	32	0				4
	5 Items x 32 = 160	159(99%)	1(1%)				

Comments on Table 2:

- There was an ample evidence that the Examinations Department of the Headquarters made adequate
 - (i) Preparation for the examination in terms of generation of items.
 - (ii) Packaging of question papers and answer booklets.
 - (iii) Publication of the examination time table and test areas.

- Distribution of Examination materials were directly to the state offices. This was done timely. This is commendable. Equally commendable, is the early arrival of examination materials to the examination centres on the days of visit.

Table 3; STUDY CENTRE ENVIRONMENT

S/N	VARIABLE ITEMS	RESPONSE	
		YES	NO
10	Is the centre conducive for learning?	31	1
11	Does the centre have functional toilet?	19	13
12	Is there provision for water?	21	11
13	Does the exam center have adequate furniture?	28	4
14	Are the classrooms well-illuminated?	32	0
15	Is the electricity supply adequate to power ICT facility at the study Center?	26	6
16	Is the Study centre well-secured?	32	0
	7 Items x 32 = 224	189(84%)	35(16%)

Comments on Table 3:

All the centres had adequate and conducive examination venues.

- Most centres used halls and large classes. All the students had enough seats and though most centres did not number the seats.
- Some centres are fenced with one or more gates with security guards while some were not.
- Some of the centres have provisions for electricity supply while have not. The centres can only boast of 50% of their electricity use except few centres that have generators.

Section B:

Table 4; Organization of Examination

S/N	VARIABLE ITEMS	RESPONSE	
		YES	NO
17	Were the examination time-tables promptly circulated to all stakeholders at least one month before conduct?	30	2
18	Were the examination time-tables strictly adhered to?	32	0
19	Were the examination supervisors adequate?	32	0
20	Were the examination supervisors committed?	23	9
21	Were the examination invigilators adequate (i.e. one invigilator to fifty or less number of students)?	32	0
22	Were the examination invigilators committed?	27	5
	6 Items x 32 = 192	84(93%)	16(7%)

Comments on Table 4:

The examination time-table was circulated very much on time. Changes made, until the final time-table, was published and circulated on time to all stake-holders.

During the examinations, the time-table was religiously adhered to in this state.

The Supervisors, Centre Managers and Invigilators were adequate, at hand and committed. The ratio of invigilators to students at all material time was one invigilator to less than 50 students.

The organization of the examinations was generally good.

TABLE 5: CONDUCT

S/N	VARIABLE ITEMS N=352	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
23	The Question papers were very adequate	32					4
24	The Answer booklets were very adequate	32					4
25	The Answer booklets were highly secured	32				3	
26	The Answer booklets were duly stamped	0	32				
27	The Answer booklets were duly signed	32					4
28	The Answer booklets were serially arranged	32					4
29	The sitting arrangements for examination were satisfactory	32					4
30	The Furniture were adequate	32					4
31	The Furniture were suitable	32					4
32	The Lighting in the venues of the examination was sufficient	32					4
33	The Ventilation in the venues of the examination was adequate	32					4
	11 Items x 32=352	314(89%)	38(11%)				

Comments on table 5:

- There was one hundred percent, (100%) in security, adequacy and suitability of question papers. There was lighting and ventilation in all the centres.
- The answer booklets were all numbered serially, though not stamped.
- The state offices seems not to be aware of the importance and implications of releasing and keeping records of serially numbered answer booklets to study centres
- Although most centres did not number their seats for their candidates, the candidates however, sat in classrooms and /or halls according to the range of their registration numbers.

TABLE 6: MONITORING

S/N	VARIABLE ITEMS N=320	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
34	There was evidence of Question paper moderation	32					5
35	The coverage of Course content was satisfactory	32					5
36	Questions in the examination papers were of high Standard and Quality	32					5
37	The Question papers were of high quality print-wise	32					5
38	The Security of Answer Booklets was ensured after administration of examination	32					5
39	The Qualifications of examination Supervisors were satisfactory	32					5
40	The Qualifications of examination Invigilators were satisfactory	32					5
41	The number of Supervisors were adequate during examination administration	32					5
42	Good sanitary facilities were available at the examination venues	32				4	
43	Security personnel were available and adequate at the examination venues	32				4	
	10 Items x 14= 140 points	288(90%)	32(10%)				

Comments on table 6:

- The quality of the question papers was generally good and the questions of high standard.
- The supervisors and invigilators were mostly Course Facilitators who were adequately available and have the pre-requisite qualifications to supervise and invigilate the examinations.
- After each examination, the scripts were immediately packed, labeled, sealed and delivered to the state offices strong room.
- The sanitary facilities and security personnel were available and adequate in some centres and were freely provided to NTI by the host schools.

TABLE 7: EXTERNAL QUALITY ASSURANCE

S/N	VARIABLE ITEMS	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
44	External Quality Assurance personnel were recruited to monitor the examination	32					5
45	The External Quality Assurance Assessors	32					5

	(EQAAs) were qualified to monitor the examination						
46	There were EQAAs for monitoring of the contact Session	N/A					
47	There were EQAAs for monitoring of Orientation, Induction and Matriculation	N/A					
48	There were EQAAs for monitoring of Marking of Scripts	N/A					
49	There were EQAAs for monitoring of Teaching Practice	N/A					
50	There were EQAAs for moderation of students' Research Project Reports	N/A					
	2 Items x 32 = 64 points	64(100%)	0(0%)				

Comments on table 7:

This section should be expunged from examination centres monitoring to another instrument. Quality External Quality Assurance personnel were qualified.

6.0 PART B: TRIAL TESTING (BDP)

Section A:

Table 1; Distribution of Security Materials

S/N	VARIABLE ITEMS: N=128	RESPONSE	
		YES	NO
1	Were the examination papers promptly distributed?	37	0
2	Were the answer booklets coded?	36	1
3	Were the examination papers sufficient and adequate for the students?	37	0
4	Were custodians of the security materials provided?	37	0
	4 Items x 37 = 148	147(99%)	1 (1%)

Comments on Table 1:

The examination security and non-security materials, including the coded or serially numbered answer booklets arrived from the Headquarter to the state offices on time.

The state offices were the custodian of all the security and non-security materials. The materials are released by the State Coordinators to their staff every morning but those outside metropolis

were given materials for the whole week to examination centers and answer scripts are returned to the state offices every evening/weekend by the assigned staff.

Table 2; EXAMINATION PREPARATION

S/N	VARIABLE ITEMS N=160	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
5	Generation of test items were done on time at the Headquarters	37	0				4
6	Question papers were properly packaged at the Headquarters	37	0				4
7	Answer Booklets were made available on time by the Headquarters	37	0				4
8	Examination timetable was made available on time by the Headquarters	37	1				
9	Examination Materials arrived at the Zonal/States/Study Centre's on time	37	0				4
	5 Items x 37 = 160	185(99%)	0(1%)				

Comments on Table 2:

- There was an ample evidence that the Examinations Department of the Headquarters made adequate
 - (iv) Preparation for the examination in terms of generation of items.
 - (v) Packaging of question papers and answer booklets.
 - (vi) Publication of the examination time table and test areas.

- Distribution of Examination materials were directly to the state offices. This was done timely. This is commendable. Equally commendable, is the early arrival of examination materials to the examination centres on the days of visit.

Table 3; STUDY CENTRE ENVIRONMENT

S/N	VARIABLE ITEMS	RESPONSE	
		YES	NO
10	Is the centre conducive for learning?	35	2
11	Does the centre have functional toilet?	30	7
12	Is there provision for water?	30	7
13	Does the exam center have adequate furniture?	33	4
14	Are the classrooms well-illuminated?	37	0
15	Is the electricity supply adequate to power ICT facility at the study Center?	34	3
16	Is the Study centre well-secured?	37	0
	7 Items x 37 = 259	236(91%)	23(9%)

Comments on Table 3:

All the centres had adequate and conducive examination venues.

- Most centres used halls and large classes. All the students had enough seats and though most centres did not number the seats.
- Some centres are fenced with one or more gates with security guards while some were not.
- Some of the centres have provisions for electricity supply while have not. The centres can only boast of 50% of their electricity use except few centres that have generators.

Section B:**Table 4; Organization of Examination**

S/N	VARIABLE ITEMS	RESPONSE	
		YES	NO
17	Were the examination time-tables promptly circulated to all stakeholders at least one month before conduct?	36	1
18	Were the examination time-tables strictly adhered to?	37	0
19	Were the examination supervisors adequate?	37	0
20	Were the examination supervisors committed?	34	3

21	Were the examination invigilators adequate (i.e. one invigilator to fifty or less number of students)?	37	0
22	Were the examination invigilators committed?	32	5
	6 Items x 37 = 222	193(87%)	9(13%)

Comments on Table 4:

The examination time-table was circulated very much on time. Changes made, until the final time-table, was published and circulated on time to all stake-holders.

During the examinations, the time-table was religiously adhered to in this state.

The Supervisors, Centre Managers and Invigilators were adequate, at hand and committed. The ratio of invigilators to students at all material time was one invigilator to less than 50 students.

The organization of the examinations was generally good.

TABLE 5: CONDUCT

S/N	VARIABLE ITEMS N=352	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
23	The Question papers were very adequate	37					4
24	The Answer booklets were very adequate	37					4
25	The Answer booklets were highly secured	37				3	
26	The Answer booklets were duly stamped	0	32				
27	The Answer booklets were duly signed	37					4
28	The Answer booklets were serially arranged	37					4
29	The sitting arrangements for examination were satisfactory	37					4
30	The Furniture were adequate	37					4
31	The Furniture were suitable	37					4
32	The Lighting in the venues of the examination was sufficient	37					4
33	The Ventilation in the venues of the examination was adequate	37					4
	11 Items x 37=407	371(91%)	36(9%)				

Comments on table 5:

- There was one hundred percent, (100%) in security, adequacy and suitability of question papers. There was lighting and ventilation in all the centres.
- The answer booklets were all numbered serially, though not stamped.
- The state office seems not to be aware of the importance and implications of releasing and keeping records of serially numbered answer booklets to study centres
- Although most centres did not number their seats for their candidates, the candidates however, sat in classrooms and /or halls according to the range of their registration numbers.

TABLE 6: MONITORING

S/N	VARIABLE ITEMS N=320	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
34	There was evidence of Question paper moderation	37					5
35	The coverage of Course content was satisfactory	37					5
36	Questions in the examination papers were of high Standard and Quality	37					5
37	The Question papers were of high quality print-wise	37					5
38	The Security of Answer Booklets was ensured after administration of examination	37					5
39	The Qualifications of examination Supervisors were satisfactory	37					5
40	The Qualifications of examination Invigilators were satisfactory	37					5
41	The number of Supervisors were adequate during examination administration	37					5
42	Good sanitary facilities were available at the examination venues	37				4	
43	Security personnel were available and adequate at the examination venues	37				4	
	10 Items x 37= 370	331(89%)	39(11%)				

Comments on table 6:

- The quality of the question papers was generally good and the questions of high standard. However, the following lapses were observed.
 - (i) In BDPs, MTH 131, each student was expected to answer 4 questions out of 6, but only 3 questions were on the question paper. When contacted about the lapse, the

schedule officer from Kaduna said students should answer any two questions out of the three. Also minor error on question 3 i.e. “subset” was observed.

- The supervisors and invigilators were mostly Course Facilitators who were adequately available and have the pre-requisite qualifications to supervise and invigilate the examinations.
- After each examination, the scripts were immediately packed, labeled, sealed and delivered to the state office strong room.
- The sanitary facilities and security personnel were adequate and were freely provided to NTI by the host schools.

TABLE 7: EXTERNAL QUALITY ASSURANCE

S/N	VARIABLE ITEMS	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
44	External Quality Assurance personnel were recruited to monitor the examination	37					5
45	The External Quality Assurance Assessors (EQAAs) were qualified to monitor the examination	37					5
46	There were EQAAs for monitoring of the contact Session	N/A					
47	There were EQAAs for monitoring of Orientation, Induction and Matriculation	N/A					
48	There were EQAAs for monitoring of Marking of Scripts	N/A					
49	There were EQAAs for monitoring of Teaching Practice	N/A					
50	There were EQAAs for moderation of students' Research Project Reports	N/A					
	2 Items x 32 = 64 points	74(100%)	0(0%)				

Comments on table 7:

This section should be expunged from examination centres monitoring to another instrument.

Quality External Quality Assurance personnel were qualified.

6.0 PART B: TRIAL TESTING (NCE)

Section A:

Table 1; Distribution of Security Materials

S/N	VARIABLE ITEMS: N=128	RESPONSE	
		YES	NO
1	Were the examination papers promptly distributed?	37	0
2	Were the answer booklets coded?	37	0
3	Were the examination papers sufficient and adequate for the students?	37	0
4	Were custodians of the security materials provided?	37	0
	4 Items x 37 = 148	148(99%)	0 (0%)

Comments on Table 1 above

The examination security and non-security materials, including the coded or serially numbered answer booklets arrived from the Headquarter to the state office on time.

In Kaduna state, the state office is the custodian of all the security and non-security materials. The materials are released by the State Coordinator to his staff every morning but those outside Kaduna metropolis were given materials for the whole week to examination centers and answer scripts are returned to the state office every evening/weekend by the assigned staff.

Table 2; EXAMINATION PREPARATION

S/N	VARIABLE ITEMS N=160	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
5	Generation of test items were done on time at the Headquarters	37	0				4
6	Question papers were properly packaged at the Headquarters	37	0				4
7	Answer Booklets were made available on time by the Headquarters	37	0				4
8	Examination timetable was made available on time by the Headquarters	37	1				
9	Examination Materials arrived at the Zonal/States/Study Centre's on time	37	0				4
	5 Items x 37 = 160	184(99%)	1(1%)				

Comments on Table 2.

- There was an ample evidence that the Examinations Department of the Headquarters made adequate
 - (vii) Preparation for the examination in terms of generation of items.
 - (viii) Packaging of question papers and answer booklets.
 - (ix) Publication of the examination time table and test areas.
- Distribution of Examination materials were directly to the state office. This was done timely. This is commendable. Equally commendable, is the early arrival of examination materials to the examination centres on the day of my visits.

Table 3; STUDY CENTRE ENVIRONMENT

S/N	VARIABLE ITEMS	RESPONSE	
		YES	NO
10	Is the centre conducive for learning?	33	4
11	Does the centre have functional toilet?	26	11
12	Is there provision for water?	26	11
13	Does the exam center have adequate furniture?	33	4
14	Are the classrooms well-illuminated?	36	1
15	Is the electricity supply adequate to power ICT facility at the study Center?	31	6
16	Is the Study centre well-secured?	36	1
	7 Items x 37 = 259	221(85%)	38(15%)

Comments on Table 3.

All the centres had adequate and conducive examination venues.

- Most centres used halls and large classes. All the students had enough seats and though most centres did not number the seats.
- Some centres are fenced with one or more gates with security guards while some were not.
- All the centres have provisions for electricity supply. The centres can only boast of 50% of their electricity use except a PGDE centre in African Church Centre (Sonmori Senior Comprehensive High School) which has a generator.

Section B:**Table 4; Organization of Examination**

S/N	VARIABLE ITEMS	RESPONSE	
		YES	NO
17	Were the examination time-tables promptly circulated to all stakeholders at least one month before conduct?	36	1
18	Were the examination time-tables strictly adhered to?	37	0
19	Were the examination supervisors adequate?	37	0
20	Were the examination supervisors committed?	22	15
21	Were the examination invigilators adequate (i.e. one invigilator to fifty or less number of students)?	37	0
22	Were the examination invigilators committed?	22	15
	6 Items x 37 = 222	191(87%)	31(13%)

Comments on Table 4:

The examination time-tables were circulated very much on time. Changes made, until the final time-tables, were published and circulated on time to all stakeholders. During the examinations, the time-tables were religiously adhered to in this state. The Supervisors, Centre Managers and Invigilators were adequate, at hand and committed. The ratio of invigilators to students' at all material time was one invigilator to less than 50 students. The organization of the examinations was generally good.

TABLE 5: CONDUCT

S/N	VARIABLE ITEMS N=352	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
23	The Question papers were very adequate	37					4
24	The Answer booklets were very adequate	37					4
25	The Answer booklets were highly secured	37				3	
26	The Answer booklets were duly stamped	0	32				
27	The Answer booklets were duly signed	37					4
28	The Answer booklets were serially arranged	37					4
29	The sitting arrangements for examination were satisfactory	37					4
30	The Furniture were adequate	37					4
31	The Furniture were suitable	37					4
32	The Lighting in the venues of the examination was sufficient	37					4
33	The Ventilation in the venues of the examination was adequate	37					4
	11 Items x 37=407	359(88%)	45(12%)				

Comments on table 5:

- There was one hundred percent, (100%) in security, adequacy and suitability of question papers. There was lighting and ventilation in all the centres.
- The answer booklets were all numbered serially, though not stamped.
- The state office seems not to be aware of the importance and implications of releasing and keeping records of serially numbered answer booklets to study centres
- Although most centres did not number their seats for their candidates, the candidates however, sat in classrooms and /or halls according to the range of their registration numbers.

TABLE 6: MONITORING

S/N	VARIABLE ITEMS N=320	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
34	There was evidence of Question paper moderation	37					5
35	The coverage of Course content was satisfactory	37					5
36	Questions in the examination papers were of high Standard and Quality	37					5
37	The Question papers were of high quality print-wise	37					5
38	The Security of Answer Booklets was ensured after administration of examination	37					5
39	The Qualifications of examination Supervisors were satisfactory	37					5
40	The Qualifications of examination Invigilators were satisfactory	37					5
41	The number of Supervisors were adequate during examination administration	37					5
42	Good sanitary facilities were available at the examination venues	37				4	
43	Security personnel were available and adequate at the examination venues	37				4	
	10 Items x 37= 370	335(91%)	35(9%)				

Comments on table 6:

- The quality of the question papers was generally good and the questions of high standard. However, the following lapses was observed.
 - I. In NCE, Edu 124----- there was minor editing problems in questions 7 and 9b
 - The supervisors and invigilators were mostly Course Facilitators who were adequately available and have the pre-requisite qualifications to supervise and invigilate the examinations.
 - After each examination, the scripts were immediately packed, labeled, sealed and delivered to the state office strong room.
 - The sanitary facilities and security personnel were adequate and were freely provided to NTI by the host schools.

TABLE 7: EXTERNAL QUALITY ASSURANCE

S/N	VARIABLE ITEMS	RESPONSE		EXTENT OF ACTIVITY			
		YES	NO	1	2	3	4
44	External Quality Assurance personnel were recruited to monitor the examination	37					5
45	The External Quality Assurance Assessors (EQAAs) were qualified to monitor the	37					5

	examination						
46	There were EQAAs for monitoring of the contact Session	N/A					
47	There were EQAAs for monitoring of Orientation, Induction and Matriculation	N/A					
48	There were EQAAs for monitoring of Marking of Scripts	N/A					
49	There were EQAAs for monitoring of Teaching Practice	N/A					
50	There were EQAAs for moderation of students' Research Project Reports	N/A					
	2 Items x 32 = 64 points	74(100%)	0(0%)				

Comments on tabe 7:

This section should be expunged from examination centres monitoring to another instrument.
Quality External Quality Assurance personnel were qualified.

HIGHLIGHTS OF PROBLEMS OBSERVED IN THE CONDUCT OF THE EXAMINATIONS AND RECOMMENDATIONS.

S/N	CHALLENGES	RECOMMENDATIONS	ACTION BY
PORTAL ISSUES			
1.	<p>Many students want to register lately, they came with their money but could not assess the portal, the situation happened to be more serious in Ikare (Ondo State) where banks closure due to frequent attacks by armed bandits delayed their payment and prevented them from meeting the deadline. This in turn affected the students enrolment in nationwide in all the programmes</p>	<p>This are the following recommendations:</p> <ol style="list-style-type: none"> 1. The portal need to be updated and upgraded to produce accurate list and mark attendance of all students in all the programmes before marking to prevent omission of students results and make result processing less cumbersome and accurate. 2. Late payments could be penalized by imposing late registration fee instead of closing the portal too early. 	<p>Registry (with immediate effect)</p>
COURSE MATERIALS			
Complaints of Lack of Necessary Course Materials			
2.	<p>Many of the candidates complained that they had not been issued with course materials and that they could not prepare well in the absence of same. This complains was found in all the centers in Gombe State.</p>	<p>Modules should be made available at the time of registration so as to arrest the issue of exam malpractice And other source such as NTI webpage (nti.org.ng) should be patronage for soft copy of course materials.</p>	<p>FOSS Department (with immediate effect)</p>
3..	<p>Lack of practical materials for PHE, Business studies, Inter-science and Computer Science students.</p>	<p>The Institute should provide practical materials for students of the following departments: PHE, Business studies, Inter-science and Computer Science.</p>	<p>Management</p>
FACILITATORS			
4.	<p>There is acute shortage of course facilitation or experts to handle or teach French courses in most of</p>	<p>French courses should be made optional or elective</p>	<p>Exams Department</p>

5..	<p>the centers</p> <p>Students were found and observed to be relaxed and free in the presence of invigilators and supervisors. Copying, talking, griffins are very common in most centers. The dedication of supervisors is still questionable.</p>	<p>Facilitators and invigilators should be dedicated to their work and facilitators should not Invigilate the course they are facilitating during the examination to avoid cheating</p>	<p>State Coordinator/ Center manager</p>
6.	<p>Lack of prompt payment of allowances for course facilitators, Teaching Practice, Project supervisors and other claims as at when due.</p>	<p>a) Payment of all arrears, semester honoraria for all affected facilitators, etc should be given more priority.</p>	<p>Bursary and FOSS Dept.</p>
7.	<p>It was observed that some centre managers have collected cash payment of some students without given their payment details in Nuhu Bamalli Polytechnic Zaria from the following students:</p> <ul style="list-style-type: none"> i. Hussaini Sani, Reg. No. 490; Course: Course PES; 2nd Semester 2017 ii. Ashiru Yahya Pate, Reg. No. _____; Course: PES; 2nd Semester 2017 iii. Ezubekwe R. Nkechinyere; Reg. No. _____ Course: PES; 2nd Semester 2017 , also same happened <p>Also, same happened at GSS Katari study center.</p>	<p>Sensitization programme should be organized to give proper orientation as regard payment of school frees.</p>	<p>FOSS Dept.</p>
8.	<p>Centre Incentive</p> <p>There are complaints of non-payment of incentives to host institutions.</p>	<p>Prompt payment of centre incentive.</p>	<p>FOSS Dept.</p>
9.	<p>Lack of computers at the study centres and we are in the digital-era; these will fast-track learning activities.</p>	<p>Supply of Computer Set will be of great advantage to the centres and will also enhance effective administration.</p>	<p>FOSS Dept.</p>
10.	<p>The centre incentive is very inadequate for the maintenance of</p>	<p>The centre incentive should be improve for the maintenance of</p>	<p>FOSS Dept.</p>

the centre.

the centre and other services.

Examination Malpractice

Examination malpractice have been reported in the following centres:

1. BDP Ife centre were Two female students

i) Akinade Olubunmi Racheal
NTI/BED/2017/2340

ii) ADELEKE BUKOLA CECILIA
NTI/2017/1562 Writing Eng
151 were found to remove the staple pin of their answer booklets, take excuse to ease themselves and then give it to a machinery outside to solve the questions for them, they then later take another excuse to ease themselves and smuggle the paper back. They then ask the invigilator for a stapler to staple it back together.

iii) BDP centers in Benin (Shakka Poly) a student (Osewele **Omoye Perpectual Exam N0:247**) was apprehended for Malpractice on two several occasions with two different mobile Phone's, while writing the course: **Nation Building SSE212**, the student exhibited Brutal behavior after the Phones were collected, which led to her punching The state coordinator & the NTI Field operation staff Mrs. Clara Akhimen who was at the center for Monitoring. The center Manager was also not

A panel should be set-up to investigate and sanction the students affected appropriately.

State Office/ Exams Department

11.

cooperative with me while I was at the center.

Examination Materials

Shortage of question papers has been observed in some centers notably:

1. The quantity of CIT 101 question papers was less by 70 copies at Oyemekun center Akure.
2. Disu Bakre, Dopemu, Lagos state. From the envelope 63 was written but only 32 were found to be in the envelope. The remaining 31 had to be photocopied and therefore students were paired before the arrival of the photocopied once.
3. Damakasuwa study centre Agric Biology NCE students miss BTES Agric Education (110) Exams because their question papers were not sent to the centre.

12.

SECURITY

Lack of security personal at some examination centers.

Security personal should be enforced in all examination centres so as to calm any form of chaos.

13.

DILAPIDATED STRUCTURES

Use of uncompleted/dilapidated buildings. e.g. A BDP centre in Ido Ekiti, Delar College of Education Lagos, small halls, etc.

A better Centre should be sourced.

14.

Students Viability/Enrolment

many centres that were not viable have been merged or closed down in many states but not reflected in Headquarters records, e.g. Lagos, Kano, Jigawa, Kogi, etc.

e-wallet should be introduce into registration procedural with a domain for instalmental payment. There is need for more enrolment drive in all the

15.

programmes

M&A

16. Students given admission with PTPP results to study NCE starting from Cycle 2 as is the routine but keep seeing their names in Cycle 1 M & A.

ARO should liaise with Computer Centre to place students in their appropriate level.

17. Issues of some students name appearing in another course, wrong spelt names, incomplete names and non-matriculation number of some NCE Cycle I students had reoccurred in many centres also non-appearance of English department students for BDPs Kogi State Polytechnic centre on the M/A, who are now in 300 level.

Such issues should be well documented and forwarded to FOSS department for proper correction immediately.

**ANSWER BOOKLETS/
PACKAGING**

18. Nonchalant attitude towards signing or stamping on some answer booklets

Coordinators should remind all exams official from the state office to sign and stamp all answer booklets.